Responsibilities of the SSC

The Science Steering Committee of CIG oversees software and cyberinfrastructure related activities of the organization receiving input from the community and committees of the organization. In executing this responsibility, the SSC is charged with the following roles:

Software
- Evaluating software that is developed as part of subawards. Annual
  o Participate in the yearly reporting meetings of subawardees. Fall
  Provides:
    ▪ recommendations to the Executive Committee and Director on project support needs if substantially changed,
    ▪ feedback to subawardees on development plans, evaluating them for scope and community need.
- Recommending new community software development. ad hoc
- Oversight of CIG best software practices. ad hoc/biennial

Engagement
- Solicits the community for new or timely committee proposals or ideas for new directions
- Bridging with ad hoc committees of the organization.
  o Solicits reports from committees at SSC meetings. annual
  o Reviews proposals for new committees. ad hoc
  o Provides to the Executive Committee (EC):
    ▪ updates on committee status annual
    ▪ recommendations for the renewal of committees annual
    ▪ recommendations for new ad hoc committees ad hoc
    ▪ recommendations for memberships of committees ad hoc
    ▪ recommendations, based on proposals received from committees, for support ad hoc
    ▪ recommendations on changes needed to policies and procedures concerning their establishment, operations, and/or activities. ad hoc
  o An SSC member serves as a liaison to and/or may be appointed as an ex officio member of a committee to provide updates back to the SSC and advise on CIG policies.
- Provides recommendations to the Director on the awarding of training internships, fellowships, and other opportunities offered by the organization such as:
  o Postdoctoral Fellowships, Training Fellowships. tbd
  o Speaker Series.
  This may include program development.

Communication
- Communicates to the community on issues and activities through organizational communication channels such as the newsletter and/or forum. ad hoc / annual
- Reports annually to the EC on activities of the SSC such as through a one-page written summary prior to the Annual Business Meeting. annual

Approved 24 August 2021