**NON-EMPLOYEE TRAVEL REIMBURSEMENT**

1.        NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2.        ADDRESS:     \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

                        \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

                         \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3.        EMAIL:          \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4.        PHONE:         \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5.        FAX:                 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

6.        U.S. CITIZEN?                   **YES**          OR         **NO**

                                         (Please circle Yes or No)

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(cut here)

Please mail your original travel expense receipts within one week to:

CIG Events

U.C. Davis

One Shields Ave.

2119 Earth and Physical Sciences Bldg.

Davis, CA. 95616

We will email or fax the completed travel reimbursement page with expenses on it for you to approve.  Sign, date, and fax (530-752-0951) or send by PDF attachment to the email address below.  Once it is received we can process for payment.

If you have any questions contact:

events@geodynamics.org

Thank you.