

Responsibilities of the SSC

The Science Steering Committee of CIG oversees software and cyberinfrastructure related activities of the organization receiving input from the community and committees of the organization. In executing this responsibility, the SSC is charged with the following roles:

Software

- Evaluating software that is developed as part of subawards. *Annual*
 - Participate in the yearly reporting meetings of subawardees. *Fall*
Provides:
 - recommendations to the Executive Committee and Director on project support needs if substantially changed,
 - feedback to subawardees on development plans, evaluating them for scope and community need.
- Recommending new community software development. *ad hoc*
- Oversight of CIG best software practices. *ad hoc/biennial*

Engagement

- Solicits the community for new or timely committee proposals or ideas for new directions
- Bridging with *ad hoc* committees of the organization.
 - Solicits reports from committees at SSC meetings. *annual*
 - Reviews proposals for new committees. *ad hoc*
 - Provides to the Executive Committee (EC):
 - updates on committee status *annual*
 - recommendations for the renewal of committees *annual*
 - recommendations for new *ad hoc* committees *ad hoc*
 - recommendations for memberships of committees *ad hoc*
 - recommendations, based on proposals received from committees, for support *ad hoc*
 - recommendations on changes needed to policies and procedures concerning their establishment, operations, and/or activities. *ad hoc*
 - An SSC member serves as a liaison to and/or may be appointed as an *ex officio* member of a committee to provide updates back to the SSC and advise on CIG policies.
- Provides recommendations to the Director on the awarding of training internships, fellowships, and other opportunities offered by the organization such as:
 - Postdoctoral Fellowships, Training Fellowships. *tbd*
 - Speaker Series.
This may include program development.

Communication

- Communicates to the community on issues and activities through organizational communication channels such as the newsletter and/or forum. *ad hoc / annual*
- Reports annually to the EC on activities of the SSC such as through a one-page written summary prior to the Annual Business Meeting. *annual*